

NOAA Acquisition and Grants Office (AGO) Policy

NOAA Acquisition Manual (NAM) Updates

In January 2018, all new Acquisition Alerts (AAs) and Acquisition Instructions (AIs) issued after the last NAM update and prior to December 2017 were incorporated into the [NAM](#). These AAs and AIs, along with their respective NAM subpart number, can be accessed at the NAM's [Inventory of Policy Alerts](#). All updates to the NAM are identified in the [Record of Changes](#).

NOAA Use of Clause 52.217-8 Option to Extend Services

On January 25, 2018, the Director of the NOAA AGO issued [AA 18-04, Use of Clause 52.217-8 Option to Extend Services](#), to provide requirements applicable to the proper use of this clause.

NOAA Vendor Demonstration Procedures

On March 6, 2018, the Director of the NOAA AGO issued [AA 18-05, Vendor Demonstration Procedures](#). This alert rescinded AA 11-03 located NAM 1330-10.002-70 and updated the policy on the use of vendor demonstrations as part of market research. The alert includes a revised [Vendor Demonstration Agreement](#) and [Vendor Review and Approval Checklist](#).

Addendum to Acquisition Instruction (AI) 16-01 – Implementation of the Interim Procedure for Routing Formal Acquisition Plans (APs) Equal to or Greater than \$10M

On March 16, 2018, an email was issued on behalf of the Director of the NOAA AGO with an [Addendum to Acquisition Instruction \(AI\) 16-01](#) attached. This addendum provided the interim procedure for routing APs for signature by the Department of Commerce Chief Information Officer (DOC CIO). The procedure supplements and, where it deviates, supersedes the procedures in AI 16-01.

NOAA Administrative Order (NAO) 202-1106

On February 26, 2018, [NAO 202-1106](#), *NOAA Sexual Assault and Sexual Harassment Prevention and Response Policy*, was posted to the [NOAA Office of the Chief Administrative Officer website](#). The policy provides guidance to all NOAA employees, as well as contractor employees and affiliates, on sexual assault and sexual harassment. The policy addresses prevention, training, awareness, reporting of incidents, and resources available. The elements of the order appropriate and permissible by law will also be incorporated into contracts, grants, and cooperative agreements through solicitation and contract language developed by NOAA AGO.

Department of Commerce (DOC) Office of Acquisition Management (OAM) Policy

Update to Commerce Acquisition Manual (CAM) 1319.70-Small Business Programs

On February 16, 2018, DOC OAM updated [Commerce Acquisition Manual \(CAM\) 1319.70-Small Business Programs](#). The revisions to the CAM chapter incorporate a change to who nominates and appoints Small Business Specialists. Also, the Subcontracting Plan template at Appendix D has been removed as it is being updated. Bureaus are directed to contact their Small Bureau Specialist with any questions regarding the new template.

DOC Strategic Sourcing Solution for Personal Computers (PCs) and Accessories

On February 15, 2018, the DOC Strategic Sourcing Initiative for PCs and Accessories was awarded to CSP Enterprises, LLC. This is an agency-wide, mandatory use solution for the standard items and accessories provided under the contract. The fully operational live production portal is now available and can be accessed at: <http://doc.csporders.com>. Purchases may be made by purchase order through [DOC Enterprise Services-Acquisition](#) or by an authorized Government Purchase Card holder. The ordering portal provides guidance through the process. For questions, contact DOC Enterprise Services-Acquisition at: enterpriseservicesACQ@doc.gov.

Federal Acquisition Regulation (FAR)

Federal Acquisition Circular (FAC) 2005-97: Trade Agreements Thresholds

On January 24, 2018, [FAC 2005-97](#) was issued to amend the FAR to implement the revised Trade Agreements Thresholds (FAR Case 2018-001). Please review the revised thresholds.