



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
OFFICE OF ACQUISITION AND GRANTS

May 10, 2012

MEMORANDUM TO: Assistant Administrators
Deputy Assistant Administrators
Staff Office Directors

FROM: Mitchell J. Ross 
Director, Acquisition and Grants Office

SUBJECT: Acquisition Alert 12 - 03 Implementation of DOC Strategic
Sourcing Initiative Personal Computers and Accessories Blanket
Purchase Agreement (BPA)

The purpose of this memorandum is to provide the attached Acquisition Alert 12-03, which establishes the policy and guidance for implementing the Department of Commerce (DOC), Department-wide contract for Personal Computers (PC) and Accessories Blanket Purchase Agreement (BPA).

Please contact Michael McConnell, Commerce Bank Card Center Chief, at 816-823-3851 or email mike.mcconnell@noaa.gov, if you have any question or concerns regarding this matter.